

***Minutes for the regular meeting of the Ransom District Library Board of Trustees  
February 18th, 2025***

Meeting called to order by President Asselmeier at 7:02 p.m.

**Members Present**

Asselmeier, Burt, Dahlquist, Gelbaugh, Harter, Keeney, Klade, Parsons  
Director Gross, Assistant Director Marsh  
Public: None

**Special Agenda Items**

- None

**Consent Agenda**

- Minutes of the January 28th, 2025 Regular Meeting of the Ransom Library Board:  
A motion was made (Dahlquist/Keeney) to approve the minutes as presented. The Board voted unanimously to pass the motion.

**Financial Report**

- At the end of 7 months, the Library has received 58% of its budgeted income for the fiscal year, and has spent 50% of its budgeted expenditures.

**President's Report**

- None

**Director's Report**

- A new computer was purchased for the Design Lab.
- The new ILS System, Apollo, went live on February 11th. The transition was fairly smooth thanks in large part to Analiese Mattson and Erin Marsh.
- The first weekend of the Winter Concert series saw a packed Hill room. The next three Sundays will hopefully see similar attendance. The Friends of the Library donated the funds for the Parti-gras on March 2nd.
- During the Art Hop, the Library will host student art from every grade.

**Assistant's Report**

- Dr. Seuss Night will be on March 4th. The Friends of the Library has donated \$500 and will provide volunteers to help out.
- Recently, one of the weekday Preschool Programs was a Dance Party attended by 75 people.

**Committee Reports**

- Budget (Gelbaugh) - did not meet.
- Building and Grounds (Dahlquist) - the ceiling in the Reading Room needs minor repairs.

- Endowment (Klade) - talk to the Allegan County Foundation about recently donated endowment funds.
- Human Resources (Parsons) - see Continued Business.
- Policy (Harter) - see Continued Business.
- Public Relations (Burt) - did not meet.

**Trustee Comments**

- None

**Comments from the Public**

- None

**Continued Business**

- Employee Handbook - finished the 1st Reading. There is a plan to add a section on an Employee Retirement Plan.

**New Business**

- None

Next Meeting: March 18, 2025

Meeting was adjourned at 8:02 pm (Dahlquist/Keeney).

Respectfully submitted,  
Kelly Burt  
Board Trustee